



Data Access Unit
2680 Keele Street
Building A, Room 160
Downsview, Ontario
M3M 3E6

**Request for Driver Licence History Search
for Proof of Beginner Driver Education Course Completion**
(This request is not a Driver Record)

Please note that the cost for each search is \$12.00.

In order for us to process this request we require the following information:
Asterisks (*) identify information that must be provided to fulfil an order.

Full name (as it appears on the licence): _____

Date of birth: _____ Telephone number *: (_____) _____

Ontario Driver Licence number*: _____

Method of Payment:

Cheque Money Order (** Payable to: Minister of Finance)

Mail to*: _____

Signature of applicant *: _____

The Driver Licence History (DLH) search can only be requested by the licence holder, as it contains personal address information. A separate application must be completed and signed by each applicant.

Please mail your request and payment to: Data Access Unit
Licensing Administration Office
2680 Keele Street
Building A, Room 160
Downsview, Ontario M3M 3E6

The processing time for your DLH search request may take 10 to 15 business days and it will be mailed to you.

Personal information contained in this form is collected under the authority of section 205 of the Highway Traffic Act and is used to evaluate fitness to operate a motor vehicle and to administer the driver's licence program. For enquiries related to the collection of personal information, contact the Supervisor, ServiceOntario Telephone Enquiry Unit, Ministry of Government Services, Building A, 2680 Keele St., Downsview, ON M3M 3E6 (416) 235-2999 or 1-800-387-3445.

Under the Highway Traffic Act (HTA), the maximum penalty for making a false statement is a fine and/or imprisonment and/or a driver's licence suspension.